



Center for Integrated Training & Education

1-877-922-2483
www.citeonline.com

INCITE

The Newsletter for Administration Students

January 2020

MASTER'S INFORMATION

EDA 500/595 Queens

EDA 500: January 11-12 (Albany); Feb. 1, 29; Mar. 21
EDA 595: Apr. 18

EDA 500/595 Brooklyn

EDA 500: January 11-12 (Albany); Feb. 2; Mar. 1, 22
EDA 595: Apr. 19

To register, please email Diane at diane@citeonline.com.

DASA Workshops

Monday, January 20th • Brooklyn & Wantagh

You can sign up online by going to www.citeonline.com and clicking on the DASA button or by calling the CITE office at 516-221-2936. Must be there at 8am for registration.

In the event of inclement weather please email WEATHERUPDATE@CITEONLINE.COM to receive an automated response letting you know the status of classes.

JANUARY 2020 INTERNSHIP SEMINARS

All students must attend 7 seminars - one term internship students must attend 4 seminars.

PLEASE NOTE: YOU WILL NOT RECEIVE CREDIT FOR SEMINARS UNTIL AFTER YOU HAVE ATTENDED THE ORIENTATION

Saturday, January 25th OR Sunday, January 26th

Topics 1 & 2: **Using Social Media to Enhance School Culture and Your Leadership Identity - Part I & Part II**
Presenter: **Lars Clemensen**

Best Western - Mill River Manor
173 Sunrise Highway, Rockville Centre, NY 11570
1st Seminar: 9:00AM-11:00AM • 2nd Seminar: 11:05AM-1:05PM

Students attending seminars at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

Topic 3: **Resume Building and Cover Letter Writing**
Presenter: **Dr. Frank Chiachiere**

| | | | |
|---|---|--|--|
| January 14th Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM | January 15th CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201 5:30-7:30PM | January 16th Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570 5:30-7:30PM | January 21st CITE Wantagh 3305 Jerusalem Avenue, Ste. 108 Wantagh, NY 11793 5:30-7:30PM |
| January 22nd CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201 5:30-7:30PM | January 23rd Hampton Inn Commack 680 Commack Rd. Commack, NY 11725 5:30-7:30PM <i>PLEASE NOTE: NEW LOCATION</i> | January 28th Comfort Inn Staten Island 310 Wild Avenue Staten Island, NY 10314 5:30-7:30PM | January 29th Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM |

PRE-REGISTRATION FOR SEMINARS IS REQUIRED - LIMITED SEATING

→ To register, please email tom@citeonline.com ←

PLEASE NOTE: You MUST be on time for seminars or you will not receive credit.

PLEASE NOTE: CHILDREN ARE NOT PERMITTED TO ATTEND CLASSES, SEMINARS OR WORKSHOPS HOSTED BY CITE AND THE COLLEGE OF SAINT ROSE

SDL COURSE SCHEDULE

SDL CLASSES DO NOT HAVE TO BE TAKEN IN ORDER

Students must sign up for SDL courses by paying a \$100 deposit per course via check or credit card. We suggest calling to sign up as soon as possible so classes are not cancelled.

They can also fill up so you should secure your spot.

| Course | Dates | Location | Students | Instructor |
|--------------------------------------|---|--------------------------------|--------------|----------------|
| EDA 601 District Level Leadership | January 4, 11, 25; February 1, 8 | Oceanside CLOSED | Cohorts 1-57 | V. Butera |
| EDA 601 District Level Leadership | January 4, 11, 25; February 1, 8 | Westchester CLOSED | Cohorts 1-57 | M. Schildkraut |
| EDA 601 District Level Leadership | January 5, 12, 26; February 2, 9 ***SUNDAYS*** | Oceanside CLOSED | Cohorts 1-57 | H. Cheliotis |
| EDA 601 District Level Leadership | January 11, 25; February 1, 8, 22 | Staten Island CLOSED | Cohorts 1-57 | B. Gassaway |
| EDA 601 District Level Leadership | January 12, 26; February 2, 9, 23 ***SUNDAYS*** | Brooklyn CLOSED | Cohorts 1-57 | B. Gassaway |
| EDA 602 School District Community | February 15, February 29-March 1 (Albany); 14, 21 | Oceanside CLOSED | Cohorts 1-57 | V. Butera |
| EDA 602 School District Community | February 29; March 7-8 (Albany); March 21, 28 | Westchester CLOSED | Cohorts 1-57 | M. Schildkraut |
| EDA 602 School District Community | February 29; March 7-8 (Albany); March 21, 28 | Staten Island CLOSED | Cohorts 1-57 | B. Gassaway |
| EDA 602 School District Community | March 1; March 7-8 (Albany); March 22, 29 ***SUNDAYS*** | Oceanside CLOSED | Cohorts 1-57 | H. Cheliotis |
| EDA 602 School District Community | March 1; March 7-8 (Albany); March 22, 29 ***SUNDAYS*** | Brooklyn CLOSED | Cohorts 1-57 | B. Gassaway |

NEXT COHORT STARTING JANUARY 2020

We will be starting a new Cohort (Cohort 60) in January 2020. The locations will be Brooklyn, Long Island & Westchester. If we have enough demand we will also have cohorts in the Bronx & Staten Island. If you have a co-worker or friend who is interested please have them call our office for more information. And don't forget if you recommend someone & they are accepted & begin the program you get a \$50 Gift Card!

*****CALL THE CITE OFFICE AT 516-221-2936 TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES*****

Blog: www.citeonline.com/blog • **Twitter:** @CITEonline
Facebook: www.Facebook.com/CITEonline

FALL 2019 TEST PREP SESSIONS

PLEASE NOTE: THERE MUST BE AT LEAST 10 STUDENTS SIGNED UP IN ORDER TO RUN THE WORKSHOP

| Date | Review Content | Focus | Time | Place |
|---------|---------------------------------------|---|------------------------------|--|
| 1/11/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 9am-12pm SATURDAY | Oceanside High School 3160 Skillman Avenue Oceanside, NY 11572 |
| 1/12/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 9am-12pm SUNDAY | St. Francis College 180 Remsen Street Brooklyn, NY 11201 |
| 1/13/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 5:00-8:00pm | Holiday Inn Express Hauppauge 2050 Express Drive South Hauppauge, NY 11788 |
| 1/14/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 5:00-8:00pm CLOSED | CITE Brooklyn 50 Court Street, Suite 1111 Brooklyn, NY 11201 |
| 1/15/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 5:00-8:00pm | CITE Wantagh 3305 Jerusalem Avenue, Suite 108 Wantagh, NY 11793 |
| 1/16/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 5:00-8:00pm CLOSED | Tuckahoe High School 65 Siwanoy Boulevard Eastchester, NY 10709 |
| 1/18/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 9am-12pm SATURDAY | St. Francis College 180 Remsen Street Brooklyn, NY 11201 |
| 1/19/20 | SBL Parts I & II (Parts 107 & 108) | <ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u> | 9am-12pm SUNDAY | CITE Wantagh 3305 Jerusalem Avenue, Suite 108 Wantagh, NY 11793 |
| 1/23/20 | SDL Parts I & II (Parts 103 & 104) | <ul style="list-style-type: none"> • Test Design and Content • Multiple Choice and Extended Responses NO SEMINAR CREDIT | 5:30-7:30pm | Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570 |

Students attending meetings at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

The next administration of the SBL NYSED certification assessments will take place February 8 - February 24 (Test 107/108) and the SDL NYSED certifications will take place February 19 - February 29 (Test 103/104).

To register to take the exams go to www.nystce.nesinc.com. Our analysis of assessment results to date, in combination with feedback from our students who successfully completed those assessments, has resulted in our strong recommendation that all students taking the SBL and SDL assessments fully access the on line Test Prep resources referenced below prior to taking the tests.

All students must attend at least one Mandated Test Prep seminar. We strongly recommend participation in the Test Prep session. There is no charge for these sessions. Completion of all SBL and SDL courses is recommended before taking the SDL assessment. Whenever possible, we encourage all students to take Parts One and Two of each assessment on different days.

Students must enroll by emailing tom@citeonline.com.

A minimum enrollment of 10 students is required for the sessions to be offered. The Test Prep sessions will include: highlights of relevant coursework concepts. Use the SBL and SDL New York State Certification Examinations Preparation Guides in constructing narrative responses to content specific issues. You can only attend Test Prep after attending Internship Orientation.

To actively participate in the course or independently engage in self study students need to download and bring to test prep sessions the SBL/SDL NYSTCE Preparation Guides (www.nystce.nesinc.com).