



Center for Integrated Training & Education

1-877-922-2483  
www.citeonline.com

# INCITE

The Newsletter for Administration Students

October 2019

## DASA Workshop - Fall 2019

We have added the following workshop to the schedule:

**Monday, October 14th (Columbus Day)  
Brooklyn**

**Monday, November 11th (Veterans Day)  
Wantagh**

You can sign up online by going to [www.citeonline.com](http://www.citeonline.com) and clicking on the DASA button or by calling the CITE office at 516-221-2936.

As of Friday, September 13th after thirteen years at CITE/The College of Saint Rose, Ilene Agranoff will be retiring. We wish Ilene a healthy, happy retirement!!

We welcome Michael Schildkraut to our staff at CITE to replace Ilene. Mike can be reached Wednesday, Thursday or Friday at 516-221-2936 or [mike@citeonline.com](mailto:mike@citeonline.com) to assist interns and mentors.

## OCTOBER 2019 INTERNSHIP SEMINARS

All students must attend 7 seminars - one term internship students must attend 4 seminars.

**PLEASE NOTE: YOU WILL NOT RECEIVE CREDIT FOR SEMINARS UNTIL AFTER YOU HAVE ATTENDED THE ORIENTATION**

### Saturday, October 19th OR Sunday, October 20th

Topics 1 & 2: Practical Aspects of Managing Non-Instructional Programs and Departments - Part I & Part II

Presenter: Dr. Marianne Cartisano

**PLEASE NOTE: NEW LOCATION ON SATURDAY**

**SATURDAY: Oceanside Middle School - 186 Alice Avenue, Oceanside, NY 11572**

**SUNDAY: Oceanside Teacher Center (School #6) - 145 Merle Avenue, Oceanside, NY 11572**

1st Seminar: 9:00AM-11:00AM • 2nd Seminar: 11:05AM-1:05PM

**Students attending seminars at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.**

Topic 3: **Networking: Expanding Leadership and Learning Opportunities - Part II**

Presenter: Dr. Bernard Gassaway

### October 15th

Tuckahoe H.S.  
65 Siwanoy Blvd.  
Eastchester, NY 10709  
5:30-7:30PM

### October 16th

CITE Brooklyn  
50 Court Street, Ste. 1111  
Brooklyn, NY 11201  
5:30-7:30PM

### October 21st

Comfort Inn Staten Island  
310 Wild Avenue  
Staten Island, NY 10314  
5:30-7:30PM

### October 22nd

Hampton Inn Islandia  
1600 Veterans Memorial Hwy.  
Islandia, NY 11749  
5:30-7:30PM

### October 23rd

Tuckahoe H.S.  
65 Siwanoy Blvd.  
Eastchester, NY 10709  
5:30-7:30PM

**CLOSED**

### October 24th

Best Western - Mill River Manor  
173 Sunrise Highway  
Rockville Centre, NY 11570  
5:30-7:30PM

### October 29th

CITE Oceanside  
3678 Oceanside Rd. W, Ste. 203  
Oceanside, NY 11572  
5:30-7:30PM

### October 30th

CITE Brooklyn  
50 Court Street, Ste. 1111  
Brooklyn, NY 11201  
5:30-7:30PM

## PRE-REGISTRATION FOR SEMINARS IS REQUIRED - LIMITED SEATING

Please email [tom@citeonline.com](mailto:tom@citeonline.com)

**PLEASE NOTE: You MUST be on time for seminars or you will not receive credit.**

**PLEASE NOTE: CHILDREN ARE NOT PERMITTED TO ATTEND CLASSES, SEMINARS OR WORKSHOPS HOSTED BY CITE AND THE COLLEGE OF SAINT ROSE**

# SDL COURSE SCHEDULE

SDL CLASSES DO NOT HAVE TO BE TAKEN IN ORDER

Students must sign up for SDL courses by paying a \$100 deposit per course via check or credit card. We suggest calling to sign up as soon as possible, at least two weeks ahead, so classes are not cancelled. They can also fill up so you should secure your spot.

Course	Dates	Location	Students	Instructor
EDA 601 District Level Leadership	September 8, 15, 22; October 6, 20	Wantagh	Cohorts 1-56 <b>***SUNDAYS***</b>	M. Schildkraut
EDA 601 District Level Leadership	September 14, 21; October 5, 19, 26	Westchester	Cohorts 1-56	H. Cheliotis
EDA 601 District Level Leadership	September 15, 22; October 6, 13, 20	Brooklyn	Cohorts 1-56 <b>***SUNDAYS***</b>	B. Gassaway
EDA 601 District Level Leadership	September 21, 28; October 12, 19, 26	Brooklyn	Cohorts 1-56	T. Lisante
EDA 601 District Level Leadership	September 28, October 5, 19, 26; November 2	Oceanside <b>CLOSED</b>	Cohorts 1-56	V. Butera
EDA 601 District Level Leadership	September 28, October 5, 19, 26; November 2	Oceanside <b>***2ND OCEANSIDE SECTION NOW OPEN***</b>	Cohorts 1-56	C. Russo
EDA 602 School District Community	October 27; <b>November 9-10 (Albany),</b> November 24; December 1	Wantagh	Cohorts 1-56 <b>***SUNDAYS***</b>	M. Schildkraut
EDA 602 School District Community	November 2, <b>November 16-17 (Albany);</b> November 23; December 7	Westchester	Cohorts 1-56	H. Cheliotis
EDA 602 School District Community	November 2, <b>November 16-17 (Albany);</b> December 7, 14	Brooklyn <b>CLOSED</b>	Cohorts 1-56	T. Lisante
EDA 602 School District Community	November 3, 10; <b>November 23-24 (Albany);</b> December 8	Brooklyn	Cohorts 1-56 <b>***SUNDAYS***</b>	B. Gassaway
EDA 602 School District Community	November 9, <b>November 16-17 (Albany);</b> December 7, 14	Oceanside <b>CLOSED</b>	Cohorts 1-56	V. Butera
EDA 602 School District Community	November 9, <b>November 16-17 (Albany);</b> December 7, 14	Oceanside <b>***2ND OCEANSIDE SECTION NOW OPEN***</b>	Cohorts 1-56	C. Russo

## NEXT COHORT STARTING JANUARY 2020

We will be starting a new Cohort (Cohort 60) in January 2020. The locations will be Brooklyn, Long Island & Westchester. If you have a co-worker or friend who is interested please have them call our office for more information. And don't forget if you recommend someone & they are accepted & begin the program you get a \$50 Gift Card!

**\*\*\*CALL THE CITE OFFICE AT 516-221-2936 TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES\*\*\***

**Blog:** [www.citeonline.com/blog](http://www.citeonline.com/blog) • **Twitter:** @CITEonline  
**Facebook:** [www.Facebook.com/CITEonline](http://www.Facebook.com/CITEonline)

# FALL 2019 TEST PREP SESSIONS

**PLEASE NOTE: THERE MUST BE AT LEAST 10 STUDENTS SIGNED UP IN ORDER TO RUN THE WORKSHOP**

Date	Review Content	Focus	Time	Place
10/13/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	9am-12pm <b>CLOSED</b>	Oceanside Teacher Center 145 Merle Avenue Oceanside, NY 11572 <b>PLEASE NOTE: NEW LOCATION</b>
10/26/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	9am-12pm <b>SATURDAY</b>	Oceanside High School 3160 Skillman Avenue Oceanside, NY 11572
10/27/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	9am-12pm <b>SUNDAY</b>	St. Francis College 180 Remsen Street Brooklyn, NY 11201
<del>10/21/19</del>	<del>SBL Parts I &amp; II (Parts 107 &amp; 108)</del>	<del> <ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b> </del>	<del>5:00-8:00pm <b>CANCELLED</b></del>	<del>Holiday Inn Express Hauppauge 2050 Express Drive South Hauppauge, NY 11788</del>
10/22/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm	CITE Brooklyn 50 Court Street, Suite 1111 Brooklyn, NY 11201
10/23/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm <b>CLOSED</b>	CITE Oceanside 3678 Oceanside Road West, Suite 203 Oceanside, NY 11572
10/24/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm <b>CLOSED</b>	Tuckahoe High School 65 Siwanoy Boulevard Eastchester, NY 10709
10/24/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm <b>CLOSED</b>	Comfort Inn Staten Island 310 Wild Avenue Staten Island, NY 10314
10/30/19	SDL Parts I & II (Parts 103 & 104)	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Multiple Choice and Extended Responses</li> </ul> <b>NO SEMINAR CREDIT</b>	5:30-7:30pm	Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570

**Students attending meetings at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.**

The next administration of the SBL NYSED certification assessments will take place November 14 - November 30 (Test 107/108) and the SDL NYSED certifications will take place November 25 - December 5 (Test 103/104).

To register to take the exams go to [www.nystce.nesinc.com](http://www.nystce.nesinc.com). Our analysis of assessment results to date, in combination with feedback from our students who successfully completed those assessments, has resulted in our strong recommendation that all students taking the SBL and SDL assessments fully access the on line Test Prep resources referenced below prior to taking the tests.

**All students must attend at least one Mandated Test Prep seminar.** We strongly recommend participation in the Test Prep session. There is no charge for these sessions. Completion of all SBL and SDL courses is recommended before taking the SDL assessment. Whenever possible, we encourage all students to take Parts One and Two of each assessment on different days.

**Students must enroll by emailing [tom@citeonline.com](mailto:tom@citeonline.com).**

A minimum enrollment of 10 students is required for the sessions to be offered. The Test Prep sessions will include: highlights of relevant coursework concepts. Use the SBL and SDL New York State Certification Examinations Preparation Guides in constructing narrative responses to content specific issues. You can only attend Test Prep after attending Internship Orientation.

**To actively participate in the course or independently engage in self study students need to download and bring to test prep sessions the SBL/SDL NYSTCE Preparation Guides ([www.nystce.nesinc.com](http://www.nystce.nesinc.com)).**