



Center for Integrated Training & Education

1-877-922-2483
www.citeonline.com

INCITE

The Newsletter for Administration Students

July 2019

NEXT COHORT STARTING OCTOBER 2019

We will be starting a new Cohort (Cohort 59) in October 2019. The locations will be Brooklyn, Long Island, Westchester & Staten Island.

If you have a co-worker or friend who is interested please have them call our office for more information. And don't forget if you recommend someone, and they are accepted and begin the program, you get a \$50 Gift Card!

INTERNSHIP PAYMENTS

COHORT 55 - EDA 547 was due by 5/1/19 for Summer start.
COHORT 56 - EDA 546 was due before 5/1/19 for Summer start.
COHORT 56 - EDA 547 is due by 8/15/19 for Fall start.

Have an Awesome Summer!
- Your friends at CITE

JULY 2019 INTERNSHIP SEMINARS

All students must attend 7 seminars - one term internship students must attend 4 seminars.

PLEASE NOTE: YOU WILL NOT RECEIVE CREDIT FOR SEMINARS UNTIL AFTER YOU HAVE ATTENDED THE ORIENTATION

Topic 1: Compliance and Supervision to Promote Student Achievement for Individuals with Special Needs

Presenters: **Dr. Ellen Margolin / Laura Mastrogiovanni**

 <p>July 17th CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201 5:30-7:30PM CLOSED</p> 	 <p>July 18th Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM CLOSED</p> 	<p>July 22nd Holiday Inn Express 2050 Express Drive South Hauppauge, NY 11788 5:30-7:30PM</p>	<p>July 23rd Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570 5:30-7:30PM PLEASE NOTE: NEW LOCATION</p>
<p>July 25th Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM</p>	 <p>July 29th Comfort Inn Staten Island 310 Wild Avenue Staten Island, NY 10314 5:30-7:30PM CLOSED</p> 	<p>July 30th Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570 5:30-7:30PM</p>	<p>July 31st CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201 5:30-7:30PM</p>

Students attending seminars at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

Saturday, July 27th OR Sunday, July 28th

Topics 2 & 3: **Understanding the Collective Bargaining Process - Part I & Part II**

Presenter: **Dr. Marianne Cartisano**

Best Western - Mill River Manor
173 Sunrise Highway, Rockville Centre, NY 11570
1st Seminar: 9:00AM-11:00AM • 2nd Seminar: 11:05AM-1:05PM

PRE-REGISTRATION FOR SEMINARS IS REQUIRED - LIMITED SEATING

Please email tom@citeonline.com

PLEASE NOTE: You MUST be on time for seminars or you will not receive credit.

**PLEASE NOTE: CHILDREN ARE NOT PERMITTED TO ATTEND CLASSES, SEMINARS
OR WORKSHOPS HOSTED BY CITE AND THE COLLEGE OF SAINT ROSE**

SDL COURSE SCHEDULE

SDL CLASSES DO NOT HAVE TO BE TAKEN IN ORDER

Students must sign up for SDL courses by paying a \$100 deposit per course via check or credit card. We suggest calling to sign up as soon as possible, at least two weeks ahead, so classes are not cancelled. They can also fill up so you should secure your spot.

Course	Dates	Location	Students	Instructor
EDA 601/602 Combined	July 15, 16, 17, July 29-30 (Albany) ; August 1, 2, 12, 13, 14	Suffolk	Cohorts 1-56	R. Hawkins
EDA 601/602 Combined	July 16, 17, 18, 23, 24, 25, July 30-31 (Albany) ; August 6, 7	Brooklyn CLOSED	Cohorts 1-56	H. Cheliotas
EDA 601/602 Combined	July 16, 17, 18, 23, 24, July 30-31 (Albany) ; August 6, 7, 8	Oceanside CLOSED	Cohorts 1-56	B. Gassaway
EDA 601/602 Combined	July 16, 17, 18, 23, 24, 25; August 6-7 (Albany) , August 13, 14	Westchester CLOSED	Cohorts 1-56	M. Schildkraut
EDA 601/602 Combined	July 17, 18, 19, 25, 26; July 30-31 (Albany) , August 7, 8, 9	Staten Island	Cohorts 1-56	T. Lisante
EDA 601 District Level Leadership	September 8, 15, 22; October 6, 20	Wantagh ***SUNDAYS***	Cohorts 1-56	M. Schildkraut
EDA 601 District Level Leadership	September 14, 21; October 5, 19, 26	Westchester	Cohorts 1-56	H. Cheliotas
EDA 601 District Level Leadership	September 14, 21; October 5, 19, 26	Suffolk	Cohorts 1-56	C. Russo
EDA 601 District Level Leadership	September 15, 22; October 6, 13, 20	Brooklyn ***SUNDAYS***	Cohorts 1-56	B. Gassaway
EDA 601 District Level Leadership	September 21, 28; October 12, 19, 26	Brooklyn	Cohorts 1-56	T. Lisante
EDA 601 District Level Leadership	September 28, October 5, 19, 26; November 2	Oceanside CLOSED	Cohorts 1-56	V. Butera
EDA 602 School District Community	October 26; November 9-10 (Albany) , November 24; December 1	Wantagh ***SUNDAYS***	Cohorts 1-56	M. Schildkraut
EDA 602 School District Community	November 2, November 9-10 (Albany) ; November 23; December 7	Westchester	Cohorts 1-56	H. Cheliotas
EDA 602 School District Community	November 2, November 9-10 (Albany) ; November 23; December 7	Suffolk	Cohorts 1-56	C. Russo
EDA 602 School District Community	November 2, November 16-17 (Albany) ; December 7, 14	Brooklyn	Cohorts 1-56	T. Lisante
EDA 602 School District Community	November 3, 10; November 23-24 (Albany) ; December 8	Brooklyn ***SUNDAYS***	Cohorts 1-56	B. Gassaway
EDA 602 School District Community	November 9, November 16-17 (Albany) ; December 7, 14	Oceanside CLOSED	Cohorts 1-56	V. Butera

*****CALL THE CITE OFFICE AT 516-221-2936 TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES*****

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SUMMER 2019 TEST PREP SESSIONS

PLEASE NOTE: THERE MUST BE AT LEAST 10 STUDENTS SIGNED UP IN ORDER TO RUN THE WORKSHOP

Date	Review Content	Focus	Time	Place
7/13/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	9am-12pm SATURDAY	Oceanside High School 3160 Skillman Avenue Oceanside, NY 11572
7/14/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	9am-12pm SUNDAY	St. Francis College 180 Remsen Street Brooklyn, NY 11201
7/14/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	9am-12pm SUNDAY	Oceanside High School 3160 Skillman Avenue Oceanside, NY 11572 PLEASE NOTE: NEW LOCATION
7/8/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	5:00-8:00pm	Holiday Inn Express Hauppauge 2050 Express Drive South Hauppauge, NY 11788
7/9/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	5:00-8:00pm CLOSED	CITE Oceanside 3678 Oceanside Road West, Ste. 203 Oceanside, NY 11572
7/11/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	5:00-8:00pm CLOSED	Tuckahoe High School 65 Siwanoy Boulevard Eastchester, NY 10709
7/23/19	SBL Parts I & II (Parts 107 & 108)	<ul style="list-style-type: none"> • Test Design and Content • Selected-Response and Performance Tasks Mandated Test Prep Counts As <u>One Seminar</u>	5:00-8:00pm CLOSED	CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201
7/24/19	SDL Parts I & II (Parts 103 & 104)	<ul style="list-style-type: none"> • Test Design and Content • Multiple Choice and Extended Responses NO SEMINAR CREDIT	5:30-7:30pm	Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570

Students attending meetings at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

The next administration of the SBL NYSED certification assessments will take place August 3 - August 19 (Test 107/108) and the SDL NYSED certifications will take place August 14 - August 24 (Test 103/104).

To register to take the exams go to www.nystce.nesinc.com. Our analysis of assessment results to date, in combination with feedback from our students who successfully completed those assessments, has resulted in our strong recommendation that all students taking the August SBL and SDL assessments fully access the on line Test Prep resources referenced below prior to taking the tests.

All students must attend at least one Mandated Test Prep seminar. We strongly recommend participation in the Test Prep session. There is no charge for these sessions. Completion of all SBL and SDL courses is recommended before taking the SDL assessment. Whenever possible, we encourage all students to take Parts One and Two of each assessment on different days.

Students must enroll by emailing tom@citeonline.com.

A minimum enrollment of 10 students is required for the sessions to be offered. The Test Prep sessions will include: highlights of relevant coursework concepts. Use the SBL and SDL New York State Certification Examinations Preparation Guides in constructing narrative responses to content specific issues. You can only attend Test Prep after attending Internship Orientation.

To actively participate in the course or independently engage in self study students need to download and bring to test prep sessions the SBL/SDL NYSTCE Preparation Guides (www.nystce.nesinc.com).

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