

The Newsletter for Administration Students

February 2017

DASA Workshops Added to Schedule for Spring 2017

If you still need to attend a DASA workshop we have added the following dates to the schedule:

Sunday, February 19th (Long Island) Saturday, February 25th (Brooklyn)

You can sign up online by going to www.citeonline.com and clicking on the DASA button or by calling the CITE office at 516-221-2936.

COMP EXAM

The next Comprehensive Exam for the Masters will be held Apr. 8th. To register and be put on the list to receive the Take Home portion please email Diane at diane@citeonline.com.

INTERNSHIP PAYMENTS - COHORT 50

EDA 546 (Part 1) is due before 2/27/17 for Summer start OR before 5/1/17 for Fall start.

EDA 547 (Part 2) is due before 8/15/17 if you interned during the Summer. Otherwise you must pay no later than 12/15/17.

FEBRUARY 2017 INTERNSHIP SEMINARS

All students must attend 7 seminars - one term internship students must attend 4 seminars.

PLEASE NOTE: YOU WILL NOT RECEIVE CREDIT FOR SEMINARS UNTIL AFTER YOU HAVE ATTENDED THE ORIENTATION

Saturday, February 11th OR Sunday, February 12th

Topics 1 & 2: Understanding Compensation for Teachers, Administrators & Service Personnel - Part I & Part II Presenters: Marianne Cartisano

> Best Western - Mill River Manor 173 Sunrise Highway, Rockville Centre, NY 11570 1st Seminar: 9:00AM-11:00AM • 2nd Seminar: 11:05AM-1:05PM

Students attending meetings at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

Topic 3: The Writing and Editing of School Correspondence - Part I Presenter: Robert Golomb

February 13th

Hampton Inn Islandia 1600 Veterans Memorial Hwv. Islandia, NY 11749 5:30-7:30PM **CLOSED**

February 27th

Comfort Inn - Staten Island 310 Wild Avenue Staten Island, NY 10314 5:30-7:30PM

February 14th

Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570 5:30-7:30PM

February 28th CITE Brooklyn 50 Court Street Brooklyn, NY 11201 5:30-7:30PM CLOSED

February 15th

St. Francis College 180 Remsen Street Brooklyn, NY 11201 5:30-7:30PM

February 16th

Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM CLOSED

March 1st

Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709 5:30-7:30PM CLOSED

PRE-REGISTRATION FOR SEMINARS IS REQUIRED - LIMITED SEATING

Please call 516-221-2936 or email tom@citeonline.com

PLEASE NOTE: You MUST be on time for seminars or you will not receive credit.

PLEASE NOTE: CHILDREN ARE NOT PERMITTED TO ATTEND CLASSES, SEMINARS OR WORKSHOPS HOSTED BY CITE AND THE COLLEGE OF SAINT ROSE

SDL COURSE SCHEDULE

SDL CLASSES DO NOT HAVE TO BE TAKEN IN ORDER

Course	Dates	Location	Students	Instructor
EDA 602 School District Community	February 18; March 4, 11-12 (Albany) , March 18	Brooklyn	Cohorts 1-48	H. Cheliotes
EDA 602 School District Community	February 18; March 4-5 (Albany); March 18, 25	Oceanside D	Cohorts 1-48	V. Butera
EDA 602 School District Community	February 18; March 4-5 (Albany); March 18, 25	Yonkers	Cohorts 1-48	T. Lisante
EDA 602 School District Community	February 19; March 5, 11-12 (Albany) ; March 19	Brooklyn	Cohorts 1-48	M. Schildkraut
EDA 602 School District Community	February 25; March 4-5 (Albany) , March 25; April 1	Hauppauge	Cohorts 1-48	M. Cartisano
EDA 601 District Level Leadership	April 8, 22, 29; May 6, 13	Oceanside D	Cohorts 1-49	V. Butera
EDA 601 District Level Leadership	April 22, 29; May 6, 20; June 10 CLOSE	Brooklyn	Cohorts 1-49	H. Cheliotes
EDA 601 District Level Leadership	April 22, 29; May 6, 20; June 10 CLOSE	Yonkers	Cohorts 1-49	M. Schildkraut
EDA 601 District Level Leadership	April 29; May 13; June 3, 10, 17	Hauppauge	Cohorts 1-49	R. Hawkins
EDA 602 School District Community	May 20; June 3-4 (Albany) , June 10, 17	Oceanside D	Cohorts 1-49	V. Butera
EDA 602 School District Community	June 17, 24; July 15-16 (Albany) , July 22 CLOSE		Cohorts 1-49	H. Cheliotes
EDA 602 School District Community	June 17, 24; July 15-16 (Albany) , July 22 CLOSE		Cohorts 1-49	M. Schildkraut
EDA 602 School District Community	July 8, 22; August 12, 13 (Albany) , August 19	Hauppauge	Cohorts 1-49	M. Cartisano

CALL THE CITE OFFICE AT 516-221-2936 TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES

Students must sign up for SDL courses by paying a \$100 deposit per course via check or credit card. We suggest calling to sign up as soon as possible, at least two weeks ahead, so classes are not cancelled. They can also fill up so you should secure your spot.

NEXT COHORT STARTING JUNE 2017

We will be starting a new Cohort (Cohort 52) in June 2017. The locations will be Brooklyn, Long Island & Yonkers. If you have a co-worker or friend who is interested please have them call our office for more information. Due to State Law, beginning with our Spring 2017 cohort (Cohort 51), all students will be required to submit valid scores for either the Graduate Record Exam (GRE) or the Miller Analogies Test (MAT). And don't forget if you recommend someone & they are accepted & begin the program you get a \$50 Amex Gift Card. CITE will be reimbursing students the cost of the exam if they are accepted and start the June 2017 cohort.

Blog: www.citeonline.com/blog • **Twitter:** @CtrTeacherEd **Facebook:** www.Facebook.com/CtrTeacherEd

SPRING 2017 TEST PREP SESSIONS

PLEASE NOTE: THERE MUST BE AT LEAST 10 STUDENTS SIGNED UP IN ORDER TO RUN THE WORKSHOP

Date	Review Content	Focus	Time	Place
3/27/17	SBL Parts I & II (Parts 107 & 108)	 Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit 	5:00-8:00pm CLOSED	Tuckahoe H.S. 65 Siwanoy Blvd. Eastchester, NY 10709
3/28/17	SBL Parts I & II (Parts 107 & 108)	 Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit 	5:00-8:00pm CLOSED	Holiday Inn Express Hauppauge 2050 Express Drive South Hauppauge, NY 11788
3/29/17	SBL Parts I & II (Parts 107 & 108)	 Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit 	5:00-8:00pm CLOSED	CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201
3/30/17	SBL Parts I & II (Parts 107 & 108)	Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit	5:00-8:00pm CLOSED	CITE Brooklyn 50 Court Street, Ste. 1111 Brooklyn, NY 11201
3/30/17	SBL Parts I & II (Parts 107 & 108)	Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit	5:00-8:00pm CLOSED	CITE Oceanside 3678 Oceanside Road West, Ste. 203 Oceanside, NY 11572
4/3/17	SBL Parts I & II (Parts 107 & 108)	 Test Design and Content Selected-Response and Performance Tasks Mandated Test Prep for Seminar Credit 	5:00-8:00pm CLOSED	CITE Oceanside 3678 Oceanside Road West, Ste. 203 Oceanside, NY 11572
4/4/17	SBL Part I (Part 107)	Test Design and Content Selected-Response and Performance Tasks Bring Score Report - NO SEMINAR CREDIT	5:30-7:30pm	Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570
4/5/17	SDL Parts I & II (Parts 103 & 104)	 Test Design and Content Multiple Choice and Extended Responses NO SEMINAR CREDIT 	5:30-7:30pm	Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570
4/6/17	SBL Part II (Part 108)	 Test Design and Content Selected-Response and Performance Tasks Bring Score Report - NO SEMINAR CREDIT 	5:30-7:30pm	Best Western - Mill River Manor 173 Sunrise Highway Rockville Centre, NY 11570

Students attending meetings at Best Western Mill River Manor in Rockville Centre are asked to use the train station parking lot as the hotel lot is reserved for guests staying at the hotel only.

The next administration of the SBL NYSED certification assessments will take place April 22 - May 8 (Test 107/108) and the SDL NYSED certifications will take place May 3 - May 13 (Test 103/104).

To register to take the exams go to www.nystce.nesinc.com. Our analysis of assessment results to date, in combination with feedback from our students who successfully completed those assessments, has resulted in our strong recommendation that all students taking the April/May SBL and SDL assessments fully access the on line Test Prep resources referenced below prior to taking the tests.

All students must attend at least one Test Prep seminar. We strongly recommend participation in the Test Prep session. There is no charge for these sessions. Completion of all SBL and SDL courses is recommended before taking the SDL assessment. Whenever possible, we encourage all students to take Parts One and Two of each assessment on different days.

Students must enroll by emailing tom@citeonline.com only or contacting the CITE office @ 516-221-2936 at least two weeks in advance of the first session.

A minimum enrollment of 10 students is required for the sessions to be offered. The Test Prep sessions will include: highlights of relevant coursework concepts. Use the SBL and SDL New York State Certification Examinations Preparation Guides in constructing narrative responses to content specific issues. You can only attend Test Prep after attending Internship Orientation.

To actively participate in the course or independently engage in self study students need to download and bring to test prep sessions the SBL/SDL NYSTCE Preparation Guides (www.nystce.nesinc.com).